

Form for submission of motions to AGM

If you are considering submitting a motion we would encourage you to contact us to discuss its format, wording, etc. Please email us at info@cieh.org with a rough outline and we will find the best person to discuss your motion with.

| Proposer of the motion | |
|------------------------|--|
| Full name | |
| Membership number | |
| Email address | |
| Phone number | |

| Secunder of the motion | |
|------------------------|--|
| Full name | |
| Membership number | |
| Email address | |
| Phone number | |

NB: Both the proposer and seconder must be Voting members (i.e. Member, Fellow, Chartered). Your membership number is available on MyCIEH in the “My Membership” tab.

| Title of the motion* |
|----------------------|
| |

*Optional. If you provide a title, we will use this on our online and paper ballot forms. The title should be a few words or one brief sentence. If you do not provide a title, we will create one for the ballot forms.

| Voting members supporting the motion | | | |
|--------------------------------------|-----------|-------------------|---------------|
| | Full Name | Membership Number | Email address |
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |

Supporters must be Voting members (i.e. Member, Fellow, Chartered). Your membership number is available on MyCIEH in the “My Membership” tab.

Motions should be marked for the attention of the Chief Executive and sent to: info@cieh.org or CIEH, 15 Hatfields, London SE1 8DJ, England, UK.

If you would like to receive this form in a different format (for example Microsoft Word) please contact us at info@cieh.org

Excerpt from Annual Meeting operational procedures

3. Motions
 - 3.1 Any Voting member who wishes to propose any motion to an Annual Meeting may do so if they have informed the Chief Executive (or his/her nominee) no later than 60 days before the date of the Annual Meeting, such notification to include the wording of the nomination. The Board, or any of its committees and advisory groups, may also propose a motion in the same manner.
 - 3.2 Where a motion is being proposed by a Voting member it must be supported by no fewer than ten further Voting Members.
 - 3.3 No resolution to amend the Charter or the Byelaws may be altered by the Annual Meeting.